



<b>Policy Title</b>	<b>BEHAVIOUR POLICY</b>
Committee responsible	Curriculum & Ethos committee
Last reviewed	September 2018
Next review due	September 2019
Who is governed by this policy	All staff and pupils at the school
Available on website	<b>YES</b>

Signed .....  
*(Chair of Governors)*

Signed .....  
*(Headteacher)*

Date .....

# BEHAVIOUR POLICY

## 1. Principles

This policy complies with section 89 of the Education and Inspections Act 2006.

- All staff and pupils should show respect for one another's individuality as learners and members of our school community
- Positive behaviour should be recognised and rewarded
- Sanctions should always be applied consistently for unacceptable behaviour, including bullying and violence
- All members of the school community have a right to be listened to and to expect an appropriate response
- All members of the school community are entitled to learn in a safe and secure environment and have a responsibility for creating and maintaining acceptable behaviour
- All school staff have a responsibility to model positive behaviour and promote it through active development of pupils' social, emotional and behavioural skills
- All school staff recognise that positive behaviour is a pre-condition for effective learning and promote behaviour improvement strategies as a means of improving learning and teaching

## 2. Purpose

The purpose of the behaviour policy is to ensure a positive learning environment that enables all children to thrive, achieve their best, and develop a love of life and learning. Positive behaviour is the responsibility of all members of our school community, including parents and carers.

## 3. Governors

The Governing body will contribute positively to promoting measures for good behaviour and will liaise with the Headteacher to address any particular issues.

## 4. Staff

Staff are responsible for the implementation of this policy in a way that maintains the school's ethos and encourages positive behaviour. All staff have a responsibility to ensure the policy informs their day-to-day actions and that they consistently and fairly apply the policy. Staff will model and demonstrate the high standards of behaviour and punctuality expected from pupils.

## 5. Pupils

Pupils have a responsibility to ensure that they contribute in a positive learning environment by demonstrating high standards of behaviour at all times. They discuss and agree positive acceptable behaviour through Class/School Councils and their contributions to the School Charter discussions.

## 6. Parents and Carers

Parents and carers have a responsibility for their child's behaviour. If there are any concerns parents will work with the school to bring about improvement. It is expected that all parents / carers will positively encourage acceptable behaviour and be consistent in their expectations for their child to abide by the School Charter.

## 7. School Charter – agreed by the whole School

You have the right to be respected for who you are. Your property should be respected.	<b>Respect</b>	Respect others for who they are. Respect the belongings of others.
Your feelings should be respected.	<b>Feelings</b>	Think of others and respect other people's feelings.
You have the right to feel safe.	<b>Feel Safe</b>	It is your responsibility that others around you are safe and feel safe.
You have the right to be treated fairly.	<b>Fair</b>	Treat others fairly.
You have the right to enjoy life and have fun.	<b>Fun / Happy</b>	Everyone has a right to have fun.

## 8. Rewarding positive behaviour

Good behaviour is recognised and rewarded verbally and often through the use of:

- **Praise and Stickers**  
Positive behaviour and good attitude.
- **House points (Dojos) – Certificates (after a number has been awarded)**  
Positive behaviour – working well in groups, good listening skills, good work, displaying Christian values etc.
- **Star of the Week**  
Star of the week is awarded in assembly each week to a child or children in each class for outstanding work or behaviour.
- **Headteacher's Award Sticker**  
A special award from the Headteacher to recognise achievement or actions of 'outstanding merit' is awarded as children are nominated to visit and share their achievements with the Headteacher.
- **Special Reward**  
Half-termly special treat activities are provided to reward those children who have consistently demonstrated good behaviour throughout the half term.

## 9. Consequences and Sanctions

It is important that pupils understand that negative behaviour triggers consequences. Pupils should be encouraged to make appropriate choices and if they choose to ignore the agreed school charter then sanctions will be applied. However, it is important that these sanctions are fair and consistent throughout the school.

A Traffic Light System is used to reinforce positive behaviour and to apply sanctions in a fair, consistent manner. Traffic Lights are displayed and used throughout the school.

We acknowledge that behaviour is unacceptable, not the child!

## Traffic Light System – operates throughout the day including breaks.

All children start on the green traffic light.

1. A warning is given and the child's name is placed in a warning triangle.  
(Children can move back from the triangle by displaying good behaviour)
2. Orange light – miss 10 minutes break time.
3. Red light - Phone call to parents by Headteacher (Senior Leadership Team in the absence of the Headteacher) with the child present.

The system will be reset after each lesson.

**For serious offences, such as defiance, physical or verbal abuse or bad language, the child is sent to the Headteacher without following the whole sequence of the Traffic Lights.**

In cases where a child frequently misses break parents will be contacted and a behaviour plan put into place. The timing of this will be appropriate to the age and agreed with the class teacher at the start of the year.

If a behaviour or SEN plan is put in place, depending on the individual's needs, it may be deemed appropriate for the child to have an adjusted list of rewards and sanctions to those above until their behaviour is adjusted.

Every effort is made to support children by working together with staff, parents and, where appropriate, outside agencies to bring about consistently maintained acceptable behaviour.

Cases of serious or continuously unacceptable behaviour may result in exclusion.

### **10. Exclusion**

This is the most serious sanction for negative behaviour and may only be used by the Headteacher. Pupils may be excluded for a fixed number of days or excluded from school permanently. Parents will always be informed of the reasons for exclusion and the legal guidelines will be followed. Return from a period of exclusion will always involve a reintegration meeting with parents, the child and a senior member of staff. A personal support plan will be put in place to ensure inappropriate behaviour is improved. If the child receives 3 fixed term exclusions in a term or 5 over three consecutive terms, this will result in permanent exclusion.

See Appendix A for descriptions of the reasons why a child may be excluded.

#### Headteacher will:

- inform the pupils' parents / carers of the period of exclusion, or of a permanent exclusion, giving the reasons for it
- advise that they may make representations to the Governors' discipline committee if they wish to appeal
- notify the Local Education Authority and the Governing Body of the reasons for the exclusion if:
  - (a) a fixed-term exclusion of more than 5 days or if the days of the current exclusion amounts to more than five days in one term
  - (b) an exclusion that would prevent a child taking the KS2 tests at the end of Y6

- West Sussex protocols will be followed ensuring pupils excluded for over 5 days receive education on the 6<sup>th</sup> day until the end of the exclusion
- arrange for an interpreter to be present at meetings where the parents / carers may not be able to converse easily in English. If parents/ carers are disabled then suitable arrangements will be made for the meeting
- make sure a reintegration meeting is held on the day that the child returns to school. This meeting will involve the parents / carers, the Headteacher or a senior member of staff. It may also involve the SENCo or class teacher if appropriate

Account will be taken of SEN, disability and the circumstances of vulnerable pupils in implementing any aspects of this policy.

#### Use of force to control or restrain

All members of staff have a legal power to use reasonable force to prevent pupils from hurting themselves or others, from damaging property, or from causing disorder.

**To be reviewed – September 2019**

# APPENDIX A

This is an extract from the 2011 Primary Schools Census Guidance to be read in conjunction with the Behaviour for Learning Policy.

## **Exclusion Reasons**

The list below provides descriptors of reasons for exclusions. The categories cover the main reasons for exclusions and the “other” category is used sparingly. This list is not intended to be comprehensive.

### **Physical assault against pupil**

- Fighting
- Violent behaviour
- Wounding
- Obstruction and jostling

### **Physical assault against adult:**

- Violent behaviour
- Wounding
- Obstruction and jostling

### **Verbal abuse / threatening behaviour against pupil**

- Threatened violence
- Aggressive behaviour
- Swearing
- Homophobic abuse and harassment
- Verbal intimidation
- Carrying an offensive weapon

### **Verbal abuse / threatening behaviour against adult**

- Threatened violence
- Aggressive behaviour
- Swearing
- Homophobic abuse and harassment
- Verbal intimidation
- Carrying an offensive weapon

### **Bullying**

- Verbal
- Physical
- Homophobic bullying

### **Racist abuse**

- Racist taunting and harassment
- Derogatory racist statements
- Swearing that can be attributed to racist characteristics
- Racist bullying
- Racist graffiti

**Sexual misconduct**

- Sexual abuse
- Sexual assault
- Sexual harassment
- Lewd behaviour
- Sexual bullying
- Sexual graffiti

**Drug and alcohol related**

- Possession of illegal drugs
- Inappropriate use of prescribed drugs
- Drug dealing
- Smoking
- Alcohol abuse
- Substance abuse

**Damage** includes damage to school or personal property belonging to any member of the school community:

- Vandalism
- Arson
- Graffiti

**Theft**

- Stealing school property
- Stealing personal property (pupil or adult)
- Stealing from local shops on a school outing
- Selling and dealing in stolen property

**Persistent disruptive behaviour**

- Challenging behaviour
- Disobedience
- Persistent violation of school rules

**Other** includes incidents which are not covered by the categories above but this category should be used sparingly