



Policy Title	REMOTE EDUCATION POLICY
Committee responsible	Ethos & Curriculum
Last reviewed	March 2023
Next review due	March 2024
Who is governed by this policy	All staff and pupils at the school
Available on website	YES

REMOTE EDUCATION POLICY

1. Aims and Objectives

In order to ensure that children are still learning and making progress, even in the event of another full or partial lockdown, Warnham CE Primary has developed this Remote Education Policy. This policy outlines ways in which the curriculum will continue to be taught, the electronic resources needed and contingency plans for families that do not have access to devices and the internet.

This plan will be applied in the following instances:

- Absence due to illness requiring the child to isolate
- A whole bubble or cohort is home learning due to high staff absence

This plan complies with the expectations and principles outlined in the DfE document Guidance for Full Opening of Schools.

2. Access to Home Learning Materials

Software and online platforms

Within all plans, teachers will set appropriate work in line with our current curriculum, on Google Classroom or through ParentMail, primarily supplemented by a range of resources provided by Oak Academy or White Rose Maths.

Children will remain in contact with their class teacher through Google Classrooms and individual year group email addresses (to share successes and communications).

Google Classroom has been selected to support remote learning. All of the teaching staff have received training in how to use Google Classroom. It allows us to set assignments, quizzes, and use a range of resources to enable children to access learning similar to the face to face teaching that they would receive in school. The use of Google Classroom will enable teachers to provide pre-recorded lessons and allow the children to take part in class discussions. It allows teachers to communicate well with their class, even though they are not physically together. Teachers will be able to set work, be able to see which pupils have completed their work and provide direct feedback and further support.

Lessons may be supplemented by reference to BBC Bitesize and Oak Academy lessons, if relevant to the current topics being taught across the school. These online lessons are free to all and offer a recorded taught session so that children can access physical teaching from a teacher and then access work relating to that lesson within the same website. There are also hundreds of lessons specifically aimed at children with SEND needs and requiring additional support.

White Rose lessons and resources will be used as they are matched to our current maths curriculum model. The children are very used to seeing these resources.

Additionally, children will be given activities from Times Tables Rockstars, Spelling Shed and other appropriate websites to support their acquisition and retention of basic core skills.

The year group email address will remain in use as the main communication element. Teachers and parents will be able to message one another to share information and offer support.

In the event of any form of isolation and loss of learning, engagement in home learning is compulsory for all year groups, as is the expectation that Warnham CE Primary School makes that

provision available and accessible to all. However, if children themselves are too ill to attend, then they should not be expected to engage in home learning.

In preparation for home learning, parents and children need to receive logins and passwords for the following platforms (likewise teachers need to be familiar with them):

- Google Classroom (passwords managed by home, School Admin can reset)
- Times Table Rockstars
- Spelling Shed
- SPAG.com (Y5 and Y6)

3. Remote Learning

The initial response to any isolation will be to provide children with home learning materials. In the event of a whole school / cohort isolation, resources will initially be uploaded onto Google Classroom. Children who do not have access to any devices or the internet will be loaned a device / provided with internet data in the first instance or have packs prepared for them by their class teacher if absolutely essential (as this is very labour intensive). This will enable the children to continue learning alongside the rest of their class. Devices / data / packs can be picked up from the school office.

Content for Phonics*

- In the event of a full closure teachers will record a video of the daily phonics lesson for children to watch at home.
- In the case of an individual child self-isolating the teacher may inform parents which phonemes are upcoming in the teaching sequence and direct them to BBC Bitesize, Letters and Sounds DFE lessons on YouTube and Phonics Play.

Content for English*

- In the event of a full closure, teachers may direct pupils and parents to a recorded video on Google Classroom or lessons from the Oak Academy.
- In the event of an individual child self-isolating the teacher may put appropriate links to Oak Academy on Google Classroom

Content for Maths*

- In the event of a full closure, teachers may direct pupils and parents to a recorded video on Google Classroom or lessons from White Rose.
- In the event of an individual child self-isolating the teacher may put appropriate links to Oak Academy on Google Classroom

4. Monitoring Engagement with Remote Education

It is important that children engage with the remote education provided so that they don't fall back with their learning, however we do acknowledge that each family's home circumstances are unique and there may be factors that affect engagement with home learning. These may include parents working from home or limited access to technology, amongst other factors.

Communication is essential and we would ask that if there are circumstances that mean a child cannot engage at least partially with the remote education that their parent speaks to the teacher. We understand that families may have limited devices and access to fast broadband. With this in mind we will be pre-recording lessons in the event of a whole class or whole school closure so that they can be accessed at a time that works best for the family

5. A Typical Day of Home Learning

Early Years

Children in Early Years will have 2 hours maximum of suggested learning each day. The minimum expectation is that children should be trying to do daily Phonics and Maths. Ideally, they will also access a physical activity (gross or fine motor skills), an activity from another strand of the curriculum as well as sharing the class story. Children in Early Years will also be practising skills such as using a knife and fork, holding conversations, turn taking, sharing, listening to and following instructions, getting dressed independently, engaging in role play and following their own learning pathways.

Key Stage 1

Children in Key Stage 1 will be given 3 hours of work to complete per day. The minimum expectation is that children should be trying to do daily English, Maths and Phonics. Ideally, they will also do another area of learning or practise some key skills as well as daily physical exercise.

Key Stage 2

Children in Key Stage 2 will be given 4 hours of work to complete per day. The minimum expectation is that children should be trying to do daily Guided or Independent Reading, English and Maths as well as a topic area and practising some key skills as well as daily physical exercise.

Engagement

Teachers will be monitoring engagement in Google Classroom when appropriate and will report back to the Senior Leadership Team (SLT) about any concerns. They will then contact families to discuss any issues and barriers that the child / family may be experiencing.

6. Provision of Remote Learning in Different Scenarios

Pupil needs to isolate	
Ongoing Support	Safeguarding/SEND
<p>The class teacher may direct the child/parent to the relevant Oak National Academy taught session via Google Classroom or the child can choose sessions that interest them.</p> <p>All class teacher email addresses have been provided to parents.</p> <p>Marking and feedback will be completed via Google Classroom. Children are required to submit a piece of Maths, English and wider curriculum work each week. On some occasions, the teacher will request which piece of work they would like to see.</p> <p>Feedback will be in line with the school's current marking policy whereby a red hot and a green for growth comment will be given.</p>	<p>School office to contact parents to ensure a test has been taken and to make sure that parents know to communicate test results to office@warnhamprimary.co.uk</p> <p>If a child is vulnerable in any way, the DSL will ensure that appropriate agencies are notified and arrange for regular welfare checks via a phone call from the DSL (record on CPOMS) if appropriate.</p> <p>If a child does not engage, the class teacher/SLT is to call the parents to discuss obstacles and support.</p>

A whole class or the whole school is isolating	
Ongoing Support	Safeguarding/SEND
<p>Teachers will record a video on Google Classroom to discuss the remote learning arrangements and expectations. Teachers will</p>	<p>Parents notified so they know to communicate test results to office@warnhamprimary.co.uk</p>

<p>also share expectations – this will consist of core subject lessons, a non-core lesson and a whole class reading session per day depending on year group. Using Google Classroom, the Class teacher will upload worksheets by 5:00pm the day before to allow parents to see the learning materials prior to supporting their child/ren.</p> <p>PPA may be covered as normal by the relevant staff to the year group.</p> <p>The Class teacher will share links to appropriate lessons from Oak National lessons through Google Classroom. Teachers will then be accessible to children through email so that any issues or re-teaching can be planned and delivered as appropriate.</p> <p>For non-core lessons, resources will be uploaded to Google Classroom and where possible weblinks to appropriate support materials will be shared. This could be through BBC Bitesize, You Tube, or Oak Academy using lessons that link to the Warnham Primary curriculum.</p> <p>Time will also be scheduled for the children to watch collective worship. This will encourage children to keep working, celebrate successes and promote a togetherness.</p> <p>Marking and feedback will be completed via Google Classroom. Children are required to submit a piece of Maths, English and wider curriculum work each week. On some occasions, the teacher will request which piece of work they would like to see. Feedback will be in line with the school's current marking policy whereby a red hot and a green for growth comment will be given.</p> <p>Those children that need additional support following feedback are to be directed to new input or resources for that lesson as required. In the event of teachers becoming ill, support staff may be required to 'takeover' the Google Classroom account with planning and resources being identified by the other class teachers as necessary.</p>	<p>If a child is entitled to benefit-related FSM ensure food is made available through Chartwells food hampers / Edenred vouchers where available.</p> <p>If a child is vulnerable in any way, the DSL will ensure that appropriate agencies are notified and arrange for regular welfare checks via a phone call from the DSL (record on CPOMS) if appropriate.</p> <p>Those not regularly engaging with home learning are to receive a phone call from a member of SLT to discuss obstacles and the support needed by the family.</p> <p>Where children would normally receive additional support from SEND agencies, the SENDCO will make arrangements for those agencies to engage.</p> <p>The SENDCO may share appropriate resources and SEND lessons as appropriate including links to the Oak National SEND lessons.</p>
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7. Expectations of Quality of Work

Teachers have the same expectations of the quality of work produced at home as they do at school, although it is recognised that this is difficult to implement. In situations where work is not at the expected level of presentation, teachers will contact children and parents directly to discuss any issues and concerns.

8. Teacher Workload

We care very much about our teachers and value them as highly trained professionals. We understand that moving to online learning is not what they have been trained to do and, like it is a learning curve for families, it is also a learning curve for teachers. If you are concerned about aspects of the home learning provided for your child, please let their class teacher know directly. Being mindful of their workload, as per our policy, they will respond to you during school hours within 2 working days where appropriate.